



## Galilee Community Development Corporation

Matthew 25:40 Inasmuch as ye have done it unto one of the least of these my brethren, ye have done it unto me.

### Rebid Notification

April 5, 2018

We are opening bids again for the siding project. We have made some changes to the bid so please review them carefully. Bidders must be lead base paint certified and carry the insurance listed in the packet before we sign the contract to begin work. Work is set to begin around April 25<sup>th</sup>. Deliver signed bids with complete paperwork to the Galilee CDC office located at 1404 S Oakes, San Angelo, Texas 76903 by 12:00 pm on Tuesday April 20, 2018. Please call the office with questions.

Stephanie Hamby

Director of Client Services

325-655-6700



## Galilee Community Development Corporation

Matthew 25:40 Inasmuch as ye have done it unto one of the least of these my brethren, ye have done it unto me.

### LETTER TO REQUEST REBIDS

April 5, 2018

Galilee Community Development Corporation (CDC) is soliciting bids to provide General Contractor services under the Helping Hands program for the properties located at 1403 Coke Street, 27 E 19<sup>th</sup> Street, 107 W 26<sup>th</sup> Street and 109 W. Ave R, all in San Angelo, Texas 76903. There will be a voluntary pre-bid meeting on April 16, 2018 from 11:00 am -12:00 pm at the Galilee CDC conference room. Contractors can contact the homeowners directly to schedule a time to look at the home at the addresses and phone numbers listed below. This Request for Bids incorporates the Galilee CDC Scope of Work, General Specifications, and Specific Specifications. Construction standards, materials, estimated dimensions and other requirements are included in those documents. The Bidder can get clarification of the Work Specifications during the voluntary Pre-Bid meeting. **Completed Bids must be submitted in a sealed envelope at the Galilee CDC office before 12:00 P.M. on April 20, 2018 when all bids will be opened at that time.**

The period of performance of any contract awarded as a result of this Letter to Request Bids is tentatively scheduled to begin on or about April 25, 2018 and be in force through May 31, 2018 with possible amendments extending the period of performance, for good cause.

The bidding is open to individuals or organizations that meet the following minimum criteria:

- Bidder must be on the Galilee CDC Approved Contractor list. Contractors not currently on the list may complete an application and be placed on the list before the bid deadline. Applications can be picked up at the Galilee CDC office or, upon request, emailed to interested Contractors.
- Bidder must be licensed, certified and/or registered (as controlling governmental elements require) to perform the type of construction work in the Project. Bidder must carry all insurance as specified by the City of San Angelo, listed on the enclosure of this document, and provide proof of such before the scheduled beginning of work. Bidder must also be a Lead Base Paint certified renovator and provide proof of current certification.
- Bidder must to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects.

**The deadline for submission of bids is April 20, 2018 at 12:00 p.m., local time, at the Galilee CDC office at 1404 South Oakes Street, San Angelo, Texas 76903. LATE BIDS WILL NOT BE ACCEPTED AND WILL BE AUTOMATICALLY DISQUALIFIED FROM FURTHER CONSIDERATION.**

Proposals are to be mailed or hand-delivered to:

Galilee CDC  
Attn: Stephanie Hamby  
1404 South Oakes Street  
San Angelo, Texas 76903  
Phone: (325) 655-6700

Bidders assume the risk for the method of delivery chosen. Galilee CDC assumes no responsibility for delays caused by any delivery service or for problems with Bidder's email and postal service. Bids and all relevant documentation to the Bid shall be delivered in a sealed envelope; the envelope shall be addressed to Galilee CDC. If Bidder emails a Bid proposal, all documents must be signed and in .pdf format. All required Bid documents should be completed, signed and submitted with the Bid. Galilee CDC intends to award this contract within 5 working days of Bid opening, subject to review of the Bids and confirmation of contractor information. A list of the Bids received will be made available to Bidders, upon request, within 7 days.

#### Acceptance and Rejection of Bids

Galilee CDC intends to award a Contract to the most responsive qualified Bidder provided the Bid has been submitted in accordance with the requirements of the Bidding Documents.

Galilee CDC reserves the right, at its sole discretion, to reject any or all bids prior to the execution of a contract. This Letter to Request Bids does not obligate Galilee CDC to contract for the services specified herein. The final selection, if any, will be the bid that in the opinion of Galilee CDC best meets the requirements set forth in the Letter to Request Bids. Galilee CDC is not obligated to select the lowest price bid.

**The winning bid will be the lowest reasonable bid within plus or minus 15% of the Galilee CDC Cost Estimate.** Galilee CDC shall not be responsible for any costs associated with a bidder's preparation of a bid in response to this Letter to Request Bids. **If Galilee CDC staff has a concern about the ability of the bidder to complete the project on time, to specification and at the proposed budget, we will contact the bidder to discuss our concerns. If the contractor addresses the concerns to our satisfaction, they will be awarded the bid. If not, the contractor's bid will be withdrawn, and the next eligible bid will be accepted.**

**Contractors may not have more than two approved contracts open with Galilee CDC at any time.**

Occasionally, alternate items for bid will be included in the Scope of Work. Depending on available funding, these items may or may not be included in the contract of the winning bidder.

### Items Required in Bid Submission

- Contractor signed copy of the Request for Bids
- Completed Scope of Work/Bid Sheet with cost of completing **each line item** legibly written in. The Contractor will factor in suitable profit, overhead, insurance and other related costs to each item of the Scope of Work. The Total Project Bid must equal the total of all the line items added together. The completed Scope of Work

### Winning Bidder

- Will agree to the greatest extent possible, hire subcontractors that are licensed, certified and/or registered (as controlling governmental elements require) to perform the type of construction work they are hired to perform.
- Will certify that it is not disbarred or currently suspended from participating in any federally funded project. In addition, to the greatest extent possible, it will only hire subcontractors that are not on the debarred contractors list. Prior to work beginning on the home, the winning bidder will provide Galilee CDC a list of the names of expected subcontractors and tax id or social security numbers.
- Will, to the greatest extent feasible, ensure that opportunities for training and employment are given to low and very-low income persons residing the area of coverage.
- Will provide access to Galilee CDC or funding agency performing a project audit any documents, papers and records of the Contractor or subcontractors which are directly pertinent to the contract. The Contractor will retain all records for three years after all final payments and other pending matters are closed.
- Will agree to comply with the Drug-Free Workplace Act of 1988 (42 U.S.C. 701) and certify that they will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 C.F.R. part 24, subpart F.
- Any contractor or supplier in performing under any contract for or related to this project will not discriminate against any worker, employee or applicant, or any member of the public because of race, color, religion, gender, national origin, age or disability.
- Will sign a release of lien waiver that states that all payments have been made, upon completion of the home rehabilitation and at final payment.

### Homeowner Contact Information

Tommie & Richard Gomez  
1403 Coke St.  
San Angelo, TX 76903  
210-487-1878

Nora Ramirez  
27 E. 19<sup>th</sup> St.  
San Angelo, TX 76903  
325-703-1970

Mary Haro  
107 W 26<sup>th</sup> St.  
San Angelo, TX 76903  
325-655-4020

Elizabeth Barrientes  
109 W Ave R.  
San Angelo, Texas 76903  
325 300-1510

### Certification

The Contractor hereby provides the following certifications to Galilee CDC in connection with this contract.

1. They have read and understand all the bid documents and have submitted a bid that is in compliance with these documents.
2. The Bidder has visited the site and is familiar with conditions.
3. The Bidder will supply all materials, equipment, labor and systems required to complete the job in compliance with the bid documents.
4. The bidder has carefully studied the bid documents and reported any inconsistencies to Galilee CDC.
5. The bidder has bid the job with no material variances that have not been approved by Galilee CDC.
6. The Bidder is eligible to bid on projects funded in part with Federal funds.
7. The Bidder has submitted a bid to complete the entire job.

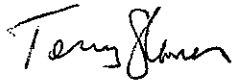
8. The Bidder is able and willing to commence work on this project by April 25, 2018.

In submitting a bid in response to this Letter to Request Bids, the bidder agrees to accept the terms set forth in this Letter to Request Bids.

Any requests for information about this project are to be directed to Stephanie Hamby, Project Manager.

Thank you for considering this solicitation.

Sincerely,



*Terry Shaner*  
Terry Shaner  
Executive Director  
Galilee CDC

Enclosures

Contractor: \_\_\_\_\_

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



**Contractor Bid Sheet**  
**FILL IN ALL HIGHLIGHTED AREAS**

ADDRESS	WORK DESCRIPTION	SQ. FT	BID
107 W 26 <sup>TH</sup> ST.	USE LBP SAFE WORK PRACTICES. Install new textured lap Smartsiding with OSB backing. Prep and caulk all gaps in siding and windows. Install new siding and fascia to include all exterior ceilings (porch and patio). Replace all exterior trim. Use 1x4 SmartTrim material on all corner, doors and windows. Pressure wash under eaves and porches. Measurements are estimates. Contractor is responsible for determining actual measurements.	1044	
109 W. AVE R	USE LBP SAFE WORK PRACTICES. Install new textured lap Smartsiding with OSB backing. Prep and caulk all gaps in siding and windows. Install new siding and fascia to include all exterior ceilings (porch and patio). Replace all exterior trim. Use 1x4 SmartTrim material on all corner, doors and windows. Pressure wash under eaves and porches. Measurements are estimates. Contractor is responsible for determining actual measurements.	1370	
		TOTAL	

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Name of Contractor Company

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Name of Contractor

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Signature of Contractor

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Date



2.2 Types and Amounts of Insurance Required. Subrecipient shall obtain and continuously maintain in effect at all times during the term hereof, at Subrecipient's sole expense, insurance coverages as follows with limits not less than those set forth below:

2.2.1 Commercial General Liability. This policy shall be an occurrence-type policy and shall protect the Subrecipient and additional insureds against all claims arising from bodily injury, sickness, disease or death of any person (other than the Subrecipient's employees) and damage to property of the City or others arising out of the act or omission of the Subrecipient or its agents and employees. This policy shall also include protection against claims for the contractual liability assumed by Subrecipient under the paragraph of this Contract entitled "Indemnification," including completed operations, products liability, contractual coverage, broad form property coverage, explosion, collapse, underground, premises/operations, and independent Subrecipients (to remain in force for two years after final payment). Coverage shall not be less than:

\$ 2,000,000.00 General Aggregate  
\$ 1,000,000.00 Products- Completed Operations  
\$ 1,000,000.00 Personal & Advertising Injury  
\$ 1,000,000.00 Each Occurrence  
\$ 100,000.00 Fire Damage (any one fire)

2.2.2 Workers' Compensation and Employer's Liability. If Subrecipient hires any employees, Subrecipient shall maintain Workers' Compensation and Employer's Liability insurance, which shall protect the Subrecipient against all claims under applicable state workers' compensation laws and employer's liability. The insured shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of a workers' compensation law. Coverage shall not be less than:

Statutory Amount	Workers' Compensation
\$ 100,000.00	Employer's Liability, Each Accident
\$ 100,000.00	Employer's Liability, Disease - Each Employee
\$ 500,000.00	Employer's Liability, Disease - Policy Limit

2.2.3 Business Automobile Liability. If subrecipient owns or operates any vehicles, the policy shall be written in comprehensive form and shall protect Galilee Community Development Corporation (GCDC/Subrecipient) and the additional insureds against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles and shall cover operation on and off the premises of all motor vehicles licensed for highway use, whether they are owned, non-owned or hired. Coverage shall be as follow:

Minimum Limits: \$1,000,000.00 combined single limit per occurrence.